



# The Landing School

## Instructions for providing a letter of reference.

To whom it may concern:

\_\_\_\_\_ is applying to become a student at The Landing School. He or she will be working on challenging projects on a full-time schedule, cooperating with others and sharing responsibilities. You have been asked to help us determine whether this applicant would be a valuable addition to our student-body. Please provide us with your comments. If the applicant is accepted, your letter of reference will become a part of the student's file, to which he or she will have access.

On a separate sheet of paper, please tell us:

1. For how long and in what capacity have you known the applicant?
2. Do you think the applicant is capable of sustaining an effort in a long and involved project?
3. Do you think the applicant is genuinely enthusiastic about this program?
4. How does the applicant relate to others, and to instructional situations?
5. Please make any additional or general remarks you think may be helpful.

Please mail your statement to: The Landing School, P.O. Box 1490, Kennebunkport, ME 04046; or email it to: [info@landingschool.edu](mailto:info@landingschool.edu).

Thank you for your assistance.